



COUNTY GOVERNMENT OF BUNGOMA

COUNTY PUBLIC SERVICE BOARD

Moi Avenue next to Governor's Office; P.O. Box 2489 – 50200 Bungoma
email: cpsb.bungoma50200@gmail.com



VACANCIES

The County Public Service Board of Bungoma wishes to recruit competent and qualified persons to fill the under mentioned positions in the Department of Lands, Urban, Physical Planning and Housing.

V/NO. 01/2024: VALUER, JG “K” (1 POST)

Duties and responsibilities

- a) Inspecting the conditions of infrastructure and doing analysis of all available data before they are estimated and give final reports;
- b) Heading of a sizeable schedule at the headquarters or sub county with the responsibility for carrying out valuation duties of a wide range;
- c) Undertaking more specialized and complex work involving valuation of Urban, Agricultural or rating projects of considerable financial outlay and attending to Courts on valuation matters;
- d) Collecting data for the County Land Value Index, Analyzing market data for valuation process and stamp duty valuation;
- e) Designing, developing and do research on titles in land registries and operate comprehensive valuation database for determination process;
- f) Calculating areas and measuring building plans and maps in the field for valuation and
- g) Preparing plans and lists of plot owners and areas by land acquisition projects and filling stamp duty valuation reports.

Requirements for Appointment

For appointment to this grade a candidate must:

- a) Be a Kenyan citizen;
- b) Have Excellent knowledge of designs of G.I.S software and valuation procedures;
- c) Have relevant working experience of not less than three (3) years in the grade of Valuer II, JG “J” or its equivalent and relevant position;
- d) Proficiency of spatial knowledge including property and valuation database;
- e) Bachelor of Arts/Bachelor of Science Degree in Land Economics, Real Estate and Property Studies or its equivalent qualification from a recognized institution of higher learning in Kenya;
- f) Have been registered by the institute of Surveyors of Kenya (ISK) valuation chapter and be a corporate member of that Institute or a surveying body recognized by the Institute of Surveyors of Kenya (ISK);
- g) Have demonstrated ability initiative and competence in organizing, directing and executing valuation work at this level and
- h) Certificate in Computer Application Skills

Terms of service: Permanent and Pensionable

Duties and responsibilities

- a) Design, develop and customize geographic information systems and provide technical and analytical support;
- b) Supporting in the development and management on growing and improving Departmental demands;
- c) Building and maintaining G.I.S databases and utilizing the G.I.S software to analyze the spatial and nonspatial information in the database;
- d) Developing and managing control quality standards for system application;
- e) Performing data capture and analysis of G.I.S product and interpret spatial and Geographic data for use;
- f) Overseeing data flow management and distribution activities that are aimed at supporting G.I.S;
- g) Maintaining up to date and accurate geospatial documentation for reference purposes;
- h) Efficiently managing geospatial data and developing effective maps and aerial photography and
- i) Doing analysis to produce high quality maps and reports to provide advice for Local Land Services (L.L.S) and for internal and external clients.

Requirements for Appointment

For appointment to this grade a candidate must:

- a) Be a Kenyan citizen;
- b) Have a Bachelors degree in Cartography, Photogrammetry and remote sensing Geoinformatics or any other related field from a recognized institution of higher learning;
- c) High analytical thinking to effectively analyze information database;
- d) Good oral and written communication and interpersonal skills;
- e) Profound G.I.S knowledge as a G.I.S specialist is expected to work with G.I.S tools;
- f) Ability to pay particular attention to details to work with databases and analyze information and
- g) Certificate in Computer Application Skills.

Terms of service: Permanent and Pensionable

How to apply

Applications including detailed curriculum vitae (C.V), copies of Academic and Professional Certificates, Testimonials, National Identification Card (ID) or Passport and any other supporting documents should be submitted in sealed envelope clearly, indicating position applied on top left side of the envelope. Bungoma residents will be required to indicate their Sub-County and Ward of residence to reach the undersigned by **7th June, 2024 at 5:00 p.m.**

Hand delivered applications should be submitted to the Secretary County Public Service Board offices located next to Governor’s office.

Bungoma County Government is an Equal Opportunity Employer. Youths, Women, Persons with Disabilities, Minorities and Marginalized groups are encouraged to apply.

Please Note: Bungoma County Public Service Board does not charge any fee at any stage of recruitment and selection process.

Canvassing will lead to automatic disqualification.

Only shortlisted candidates will be contacted.

The Secretary
County Public Service Board
P.O Box 2489-50200
BUNGOMA