

COUNTY GOVERNMENT OF BUNGOMA



**COUNTY GOVERNMENT OF BUNGOMA
BUNGOMA MUNICIPAL BOARD**

**MINUTES OF BUNGOMA MUNICIPAL BOARD MEETING HELD ON 26TH JUNE, 2020 IN THE
BUNGOMA MUNICIPAL OFFICE AT 10:00AM.**

MEMBERS PRESENT

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| 1. Arch.Douglas Wekesa Sasita | -Chairman |
| 2. Ms.Jackie Malomba | -Vice Chairperson |
| 3. Hon .Edith Were Shitandi | -Member |
| 4. Hon .Jeremiah Kuloba | -Member |
| 5. Hon.John Barasa Munyasia | -Member |
| 6. Hon.Justus Barasa Mbinga | -Member |
| 7. Mr.Wabwoba Walinywa Mukhamule | -Member |
| 8. Ms.Christine Simiyu | -Member |
| 9 .Mr. Caleb Kishombe | -In attendance |
| 10. CPA Gabriel Kibiriti | -Secretary to the Board |

ABSENT WITH APOLOGY

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| 1. Eng.Mourice Marango | -C.O LUPPH |
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Agenda

1. Preliminaries
2. Declaration of Conflict of Interest by members
3. Reading and Confirmation of previous Minutes
4. Matters Arising
5. Office space for the Municipality
6. Brief on transfer of functions
7. Adoption of Committee reports
 - a) Budget
 - b) MIDP –Municipal Integrated Development plan.
 - c) Strategic plan
 - d) Projects (2019-2020)
 - e) Annual Development Plan
 - f) Waste management plan
8. Status report
9. Correspondence by Board Chairperson

Members resolved that:

- The Board of Bungoma Municipality shall not vacate the current station at public works offices and by extension, there's need for additional offices within the same compound for ease of operation.
- That the Municipal Board of Bungoma is the image of the County Government of Bungoma and therefore members through the Board chairperson would reschedule time for dialogue with H E. The Governor.

MIN 06/MB/BDM/26THJUNE 2020:TRANSFER OF FUCTIONS

The meeting was informed that the functions as expressed in the charter still remains yet not administratively transferred. Members resolved that there is need to meet the Governor and discuss exhaustively.

MIN 07/MB/BDM/26THJUNE 2020: ADOPTION OF COMMITTEE REPORTS

- a) The budget
- b) MIDP – Municipal Integrated Development plan
- c) Strategic plan
- d) Projects 2019 -2020
- e) Annual Development plan
- f) Waste Management plan.

- Members adopted all the committee reports and further resolved that funds be allocated to engage a consultant to ensure that all the documents are refined within the year.

The Board members made the following resolutions.

- A report on Monitoring and Evaluation of the projects be furnished to the Board in the next meeting for interrogation.
- The Board should be notified and be fully involved in any projects undertaken within the municipality.
- All the projects executed before the Board was setup be subjected to monitoring and evaluation.
- That the Board should be vanished with the bills of Quantities for **2019-2020** projects for perusal.
- That for the projects of **2020-2021**, the Municipal staff should prepare an executive summary through the committee of land use infrastructure physical planning Housing and fire for assessment then be submitted to the full board for adoption.

action?
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MIN 08/MB/BDM/26THJUNE 2020: STATUS REPORT

C.P.A. Gabriel Kibiriti presented the Implementation status report which seemed quite inclusive in form and content.

- Members of the board resolved that there is need to procure working tools for staff and the board to work efficiently.
- In the respect of Municipality employees, it was noted that only Section Heads were deployed. In this context, members passed a resolution for County Public Service (CPSB) Board to recruit/Deploy staff to the Municipal Board of Bungoma. The Municipal Manager to prepare a list of required staff and their job descriptions for discussion and approval by the board.

action?