



THE MUNICIPALITY OF BUNGOMA

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Date: 11TH OCTOBER 2024

MINUTES OF THE ENVIRONMENT, PUBLIC HEALTH AND SANITATION, WATER, WASTE MANAGEMENT, SOCIAL, GENDER, YOUTH, CORPORATE, SOCIAL RESPONSIBILITY, CULTURE AND SPORTS COMMITTEE HELD ON JULY 9TH 2024 AT BUNGOMA MUNICIPALITY OFFICE.

Time: 10:00 AM

MEMBERS PRESENT

1. WILIKISTER NEKESA- CHAIRPERSON
2. VINCENT NGEYWO – SECRETARY
3. CPA DR. RASHID FWAMBA – MEMBER
4. PHILIP WANYONYI – MEMBER
5. JOB WEKESA MUNYASIA – MEMBER
6. BEN KARUGA – MEMBER

IN ATTENDANCE

1. OSCAR WAMALWA – SSO
2. PASCAL WAKAFURA-PHO
3. DYNER HADASSAH – EMO

AGENDA

1. PRELIMINARIES
2. CONFIRMATION OF PREVIOUS MINUTES

3. MATTERS ARISING
4. AGENDA ITEMS
5. AOB
6. RESOLUTIONS
7. ADJOURNMENT

MIN01/CGB/BM/ENV/10/24 PRELIMINARIES

The meeting was called to order at 10:00 AM by the Chairperson, who welcomed members and emphasized the importance of integrating gender perspectives in municipal planning, budgeting, and service delivery.

MIN02/CGB/BM/ENV/10/24 CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous meeting held on 20th November 2025 were confirmed as a true record after minor amendments.

Proposed by: Gender Officer

Seconded by: Youth Representative

MIN03/CGB/BM/ENV/10/24 MATTERS ARISING

a) Gender-Responsive Budgeting

The Finance Department reported progress in incorporating gender-responsive budgeting in the 2026/2027 municipal budget. Departments were urged to ensure allocation of funds toward programs benefiting women, youth, and PWDs.

b) Public Participation Forums

It was noted that public participation forums had improved inclusivity, with increased participation of women and marginalized groups.

MIN04/CGB/BM/ENV/10/24 AGENDA ITEMS

a) Review of Gender Mainstreaming Policy Implementation

The Gender Officer presented a report on the implementation status:

Increased representation of women in municipal committees (currently at 42%).

Establishment of a Gender Desk at the municipal offices.

Capacity-building workshops conducted for staff.

Members recommended continuous training and monitoring to ensure sustainability.

b) Prevention of Gender-Based Violence (GBV)

The committee discussed strengthening collaboration with local stakeholders to address GBV cases. It was agreed that awareness campaigns be conducted in partnership with community leaders and relevant government departments.

c) Economic Empowerment Programs

Plans were discussed to support women and youth through:

Skills development initiatives

Access to municipal procurement opportunities (30% AGPO compliance)

Linkages to microfinance institutions

MIN05/CGB/BM/ENV/10/24 ANY OTHER BUSINESS (AOB)

Proposal to conduct a gender audit in all municipal departments

Recommendation to mark International Women's Day with community outreach activities

MIN06/CGB/BM/ENV/10/24 RESOLUTIONS

All departments to integrate gender indicators in their annual work plans

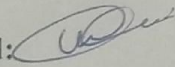
Quarterly monitoring reports to be submitted to the committee.

A gender audit to be conducted before the end of the financial year.

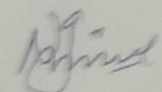
MIN07/CGB/BM/ENV/10/24 ADJOURNMENT

The next meeting will be held on 20th May 2026 at 10:00 AM at the Municipal Boardroom.

Meeting Adjourned: 12:45 PM

Signed: 

Chairperson

Signed: 

Secretary