



THE MUNICIPALITY OF BUNGOMA

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Date: 15TH FEB 2025

MINUTES OF THE ENVIRONMENT, PUBLIC HEALTH AND SANITATION, WATER, WASTE MANAGEMENT, SOCIAL, GENDER, YOUTH, CORPORATE, SOCIAL RESPONSIBILITY, CULTURE AND SPORTS COMMITTEE HELD ON 15TH FEBRUARY 2025 AT BUNGOMA MUNICIPALITY OFFICE.

MEMBERS PRESENT

1. WILIKISTER NEKESA- CHAIRPERSON
2. VINCENT NGEYWO – SECRETARY
3. CPA DR. RASHID FWAMBA – MEMBER
4. PHILIP WANYONYI – MEMBER
5. JOB WEKESA MUNYASIA – MEMBER
6. BEN KARUGA – MEMBER

MIN01/CGB/BM/ENV/02/25 PRELIMINARIES

The meeting was called to order at 10AM by the Chairperson. An opening prayer was said by Ben Karuga.

MIN02/CGB/BM/ENV/02/25 Confirmation of Agenda

The agenda was read and adopted without amendments .

MIN03/CGB/BM/ENV/02/25 AGENDA ITEMS

1. Conduct Training and Sensitization on Disability Mainstreaming

The committee discussed the importance of building capacity among municipal staff and stakeholders on disability mainstreaming to ensure inclusive service delivery.

Resolutions:

The Municipality will organize training and sensitization workshops for staff and relevant stakeholders on disability mainstreaming.

The Gender Office, in collaboration with the Social Services Department, will develop a training schedule and identify facilitators.

The first training session will be conducted by REDCROSS.

Action Point: Gender Office to prepare a training plan and budget proposal before the next meeting.

2. Increase Equal and Easy Access to Products and Services/Programs for PLWDs

The committee emphasized the need to enhance accessibility and inclusivity in all municipal programs and services for Persons Living With Disabilities (PLWDs).

Resolutions:

All departments to review their programs and services to ensure inclusivity and equal access for PLWDs.

Ensure provision of reasonable accommodation measures, including assistive devices, accessible information formats, and user-friendly service points.

Incorporate disability-inclusive considerations in planning and budgeting processes.

Action Point: Departmental heads to submit status reports on accessibility improvements within one month.

3. Conduct Accessibility Audit and Implement Recommendations of the Audit Report

The committee deliberated on the need for a comprehensive accessibility audit of municipal facilities and services.

Resolutions:

An accessibility audit will be conducted across all municipal facilities and public spaces.

A technical team will be constituted to oversee the audit process.

Upon completion, recommendations from the audit report will be implemented in phases, subject to budgetary allocation.

Action Point: Procurement unit to initiate the process of identifying qualified auditors within _____ weeks.

4. Submission of Quarterly Performance Reports to the Lead Department

The committee highlighted the importance of timely reporting on gender and disability mainstreaming activities.

Resolutions:

All departments will submit quarterly performance reports to the Lead Department on Gender Mainstreaming.

The Gender Office will consolidate and forward the reports to the relevant authorities within stipulated timelines.

A standardized reporting template will be developed and shared with all departments.

Action Point: Secretary to circulate the reporting template within two weeks.


MIN04/CGB/BM/ENV/02/25 Any Other Business (AOB)

The Chairperson appreciated the members for their commitment and encouraged continued collaboration in promoting gender and disability inclusion within the Municipality.

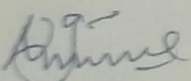
MIN05/CGB/BM/ENV/02/25 Adjournment

There being no other business, the meeting was adjourned at 11:30AM. The next meeting will be communicated.

Signed:

Chairperson 

Date: _____

Secretary 

Date: _____