

MINUTES OF THE PUBLIC–PRIVATE STAKEHOLDER ENGAGEMENT MEETING HELD ON 21ST JANUARY 2025 AT THE MUNICIPAL HALL, KIMILILI FROM 10:00 AM – 1:00 PM

1. Preliminaries

The meeting brought together representatives from the public sector, private sector, and various community stakeholders within Kimilili Municipality. Participants included representatives from the following groups:

1. County and Municipal Employees
2. Motorcycle Taxi Operators (Boda Boda Riders)
3. Business Community Representatives
4. Municipal Board Members
5. Security Personnel
6. Religious Leaders and Faith-Based Organizations
7. Taxi Operators
8. Professionals and Technical Experts
9. Special Interest Groups (Women, Youth and Persons with Disabilities)
10. Development Partners and Stakeholders
11. Informal Business Owners

The meeting was chaired by the Municipal Board Chairperson, Mr. Wanyonyi Buteyo, while CPA Gabriel Kibiriti, the Municipality Manager and Secretary to the Board, served as the Secretary to the meeting.

2. Opening Remarks

The meeting commenced with opening remarks from the Chairperson of the Municipal Board, Mr. Wanyonyi Buteyo, who welcomed all stakeholders and expressed appreciation for their participation in the public–private engagement forum.

He emphasized that public participation and stakeholder engagement are key principles under the Constitution of Kenya (2010) and the Urban Areas and Cities Act, 2011, which require municipalities to involve residents and stakeholders in decision-making processes affecting urban development.

The Chairperson noted that the engagement forum provided an important platform for stakeholders to share views, discuss key urban challenges, and propose practical solutions aimed at improving service delivery and promoting sustainable urban development within Kimilili Municipality.

Participants were encouraged to actively contribute ideas and recommendations that would support inclusive planning, economic growth, and improved governance within the municipality.

3. Agenda Deliberations

3.1 Public–Private Stakeholder Engagement Framework

The Municipality Manager, CPA Gabriel Kibiriti, introduced the concept of a Public–Private Stakeholder Engagement Framework, explaining that the framework is intended to strengthen collaboration between the municipal administration, private investors, civil society organizations, and residents.

Key issues discussed included:

1. Strengthening partnerships between the municipal administration and private sector investors.
2. Encouraging public participation in development planning and municipal decision-making.
3. Establishing mechanisms to enhance transparency, accountability, and stakeholder collaboration.
4. Creating structured engagement forums between the municipality and the business community.

Participants emphasized the importance of regular stakeholder consultations to ensure continuous dialogue between the municipality and the community.

3.2 Solid Waste Management and Sewerage System

Stakeholders raised significant concerns regarding solid waste management and sanitation services within Kimilili Municipality.

The key concerns highlighted included:

- a) Inadequate waste collection services in certain areas of the town.
- b) Improper disposal of waste by some businesses and households.
- c) The need to improve sewerage infrastructure to address sanitation challenges.
- d) Environmental and public health risks associated with poor waste management.

The following recommendations were proposed:

1. Development of a structured and efficient solid waste management system.
2. Establishment of designated waste collection points and improved waste transportation services.
3. Strengthening collaboration with private waste management service providers.
4. Conducting public awareness campaigns on environmental cleanliness and responsible waste disposal.

3.3 Business Environment in the Municipality

Representatives from the business community highlighted several issues affecting the business environment in Kimilili Town.

Key concerns raised included:

- a) Licensing and regulatory challenges faced by business operators.

- b) The need for improved market infrastructure and adequate trading spaces.
- c) Inadequate street lighting in some business areas.
- d) Limited access to financial and investment opportunities for small and informal businesses.

Stakeholders recommended the following measures:

- a) Improving municipal services that support business operations.
- b) Creating a more investor-friendly business environment within the municipality.
- c) Enhancing infrastructure development, including markets, roads, and street lighting.
- d) Supporting informal sector enterprises and small-scale traders to promote economic growth.

3.4 Safety and Security in Kimilili Town

Security agencies and stakeholders discussed the importance of strengthening safety and security within Kimilili Municipality.

Key issues raised included:

- a) Increasing cases of petty theft in certain parts of the town.
- b) The need for enhanced collaboration between security agencies and the local community.
- c) Safety concerns affecting businesses during night-time operations.

The following solutions were proposed:

1. Strengthening community policing initiatives.
2. Installation and improvement of street lighting in key areas.
3. Increasing security patrols within the town.
4. Enhancing cooperation between boda boda operators, taxi operators, and security agencies.

4. Stakeholder Contributions

Several stakeholders provided additional contributions during the meeting:

- a) Boda Boda operators requested the establishment of designated parking areas and operational stages to reduce congestion within the town.
- b) Taxi operators emphasized the need for better transport management systems and organized taxi stages.
- c) Religious leaders encouraged residents to promote peace, unity, and moral responsibility within the community.
- d) Women and youth representatives called for greater inclusion in municipal economic opportunities and development initiatives.

e) Persons with Disabilities (PWDs) highlighted the need for improved accessibility in public infrastructure and municipal facilities.

f) Informal business owners requested fair licensing procedures and improved trading spaces to support small-scale businesses.

5. Way Forward

The meeting resolved that:

1. The municipality will strengthen public–private stakeholder engagement mechanisms through regular consultation forums.
2. A solid waste management improvement plan will be developed to address sanitation challenges within the municipality.
3. The municipality will work closely with the business community to improve the business environment and support local enterprises.
4. Security agencies will enhance collaboration with stakeholders to improve safety and security in Kimilili Town.
5. Stakeholder recommendations will be documented and integrated into municipal planning and development strategies.

6. Closing Remarks

In his closing remarks, the Chairperson of the Municipal Board, Mr. Wanyonyi Buteyo, thanked all stakeholders for their active participation and constructive contributions during the meeting.

He reaffirmed the municipality’s commitment to inclusive governance, stakeholder engagement, and sustainable urban development within Kimilili Municipality.

The Chairperson encouraged continued collaboration between the municipality, residents, and development partners in order to promote growth, service delivery, and transformation of the municipality.

The meeting adjourned at 1:00 PM.

Prepared by:
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Municipal Board –
Secretary / Manager
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Signature:.....

Approved by:
Wanyonyi Buteyo
Kimilili Municipality
Chairperson
Mr. Wanyonyi Buteyo

Signature:.....