

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF BUNGOMA

PROJECT STOCK TAKE REPORT

**KRA 3 FOCAL OFFICER/FINANCE AND ECONOMIC
PLANNING**

JANUARY, 2026

FOREWORD

The PFMA (PIMS Regulations, 2022) as a guiding framework for public investments management in Kenya which provides for establishment of the stock of projects consisting of previously implemented and pipeline projects. This County Project Stock Take Report has been prepared to provide an overview of the status of projects implemented across the County since devolution 2013 to date. The report serves as an important database for checking previous achievements while tracking previous status and current progress of recently planned and implemented projects, for informed decision-making in project implementation and resource allocation.

The preparation of this report is aligned with the principles of public financial management and planning as outlined in the Constitution of Kenya and the Public Finance Management Act, 2012. The report gives a reflection of what was initially captured in the County Integrated Development Plans (CIDP), Annual Development Plans, and sectoral. It is established that since 2013, a total of 6554 projects have been implemented with 84% having been completed, 3.8% ongoing, 4.4% stalled and another 7.8% whose exact status was yet to be established. Looking at the proportion of completed projects, I am encouraged and believe that the diverse objectives for which the many projects were conceptualized have been achieved to the benefit of the wider population of beneficiaries across the county. I take this opportunity to encourage the implementing departments and all stakeholders to put much focus on the stalled projects to enable them get completed and commissioned for further gains to be realized and maximized.

The County Government will continue to call for cooperation and support from the stakeholders including the National Government, development partners, private sector, and the public to ensure that the observed challenges are addressed for successful implementation of projects and achievement of development goals for improved quality of life for all residents of Bungoma County.



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CECM – Finance and Economic Planning

ABBREVIATION

CECM	County Executive Committee Member
CIDP	County Integrated Development Plan
COG	Council of Governors
CSOs	Civil Society Organizations
FY	Financial Year
H.E.	His Excellency
ICT	Information and Communication Technology
KDSP	Kenya Devolution Support Program
PIM	Public Investment Management
PIMIS	Public Investment Management Information System
SPCU	Special Purpose Coordination Unit

CHAPTER ONE

1. INTRODUCTION

1.1 Background Information

Since the inception of devolution in 2013, the County Government of Bungoma has consistently allocated a significant amount of resources (30% of its annual budgets) to development. Up to the current financial year 2025/2026, a total of Ksh Billion has been received for development from the equitable share and another Ksh Billion received as grants from development partners. Utilization of these resources for project implementation is clearly documented in County Plans, County Budgets and County Procurement plans. Whereas the Monitoring and Evaluation process done on quarterly and annual basis has produced several reports, efforts to consolidate these reports into a single repository or database of all the county projects have been limited by lack of deliberate efforts and weak policy on projects data consolidation, storage and retrieval.

The coming of the second Kenya Devolution Support Programme in the financial year 2023/2024 has placed emphasis on project stocking taking under Key result Area 3 on public participation and oversight by requiring the establishment of public investment dashboard and as a minimum condition for access of level 2 investment grants . This is in line with the PFMA (PIMS Regulations, 2022)

Through the coordination and implementation of its work plan, the County project Implementation Unit (CPIU) tasked the KRA3 focal person and the department of finance and Economic Planning to undertake the county project stock take exercise in quarter 1, FY 2024/2025 for projects implemented between July 2013 and June 30th, 2025.

1.2 Objectives

- i) To collect comprehensive project data including Project financials, geo codes and verifying other preliminary processes for ultimate purpose of building up a dashboard the PIM regulations 2022
- ii) Identify any challenges and bottlenecks in project implementation and completion and make recommendations for actions

CHAPTER TWO

2. METHODOLOGY

2.1 Introduction

This chapter outlines the approach that was used to carry out the project stock taking exercise. It explains how data was collected, analyzed, and presented in this report.

2.2 Procedure of Data Collection

The data collection exercise built on the previous sensitization workshops organized by the National treasury and State Department of Economic Planning. The officers who had been sensitized in turn gave briefs to the County Treasury head. The Economists were trained and rest of the processes flowed as outlined in the workplan in appendix 1.

Using a data collection checklist data was collected from various county departments and field. This was done through:

- Review of project reports and official records
- Field visits to project sites to verify progress
- Consultations with project managers and departmental officers

2.3 Data Analysis

The data collected was entered into excel sheet and analyzed to determine the number of projects in various categories and various departments and devolution units(wards) The analysis also identified key gaps and other issues emerging from the data. The findings were then summarized and presented in a simple tabular and clear format.

Table 2: Projects Distribution per department

S/No.	Departments	Total of projects	Complete	Ongoing	Stalled	To be confirmed
1.	Agriculture, Livestock, Fisheries, Irrigation and Cooperatives	1,898	1,870	6	13	9
2.	Education and Vocational Training	425	350	57	18	0
3.	Gender, Culture, Youth and Sports	111	90	10	9	2
4.	Health & Sanitation	708	618	22	21	24
5.	Lands, Urban Areas, Physical Planning, Housing and Municipalities	123	64	22	28	19
6.	Public Service Management and Administration	27	15	12	0	0
7.	Roads, Infrastructure and Public Works	1,230	1275	21	34	4
8.	Tourism, Environment, Natural Resources, Water and Climate Change	1,049	781	45	76	71
9.	Trade, Energy and Industrialization	681	165	38	83	380
10.	Finance & Economic Planning	302	278	16	4	4
	Total	6,554	5,506	249	286	513

3.2.3 Distribution across Financial Years

A summary of project performance across various financial years is provided in Table 3. It highlights the total number of projects alongside their implementation status. It shows the distribution of completed, ongoing, stalled, and projects with Status yet to be confirmed. The data reveals variations in performance, with some financial years achieving high completion rates.

Table 3: Data Gaps

S/N	Department	Aspect of gaps and Frequency						
o.		Lack of payments details	Incomplete data on GPS locations	Unscreened projects for Climate Environmental social Impacts	Un-Screened projects for Technical, Financial, and Economic Viability and a feasibility	Lack of project start and end date details	Lack of Project Goal/Objective	Missing Clear Project Description
1.	Agriculture, Livestock, Fisheries, Irrigation and Cooperatives	12	2868	3144	3144	56	12	0
2.	Education and Vocational Training	607	348	627	625	70	57	27
3.	Gender, Culture, Youth and Sports	1	14	19	19	8	0	0
4.	Health & Sanitation	64	150	283	283	111	55	51
5.	Lands, Urban Areas, Physical Planning, Housing and Municipalities	68	127	172	172	46	2	0
6.	Public Service Management and Administration	76	63	604	601	38	82	120

vii. High number of stalled projects still exist long after the expected project implementation timelines

3.4 Recommendations and Implementation Plan

3.4.1 Recommendations

- i. Carry out prior training before revisiting the field for missing data collection
- ii. Increase effort to retrieve information from secondary sources while strengthening record keeping, storage and automation backed up by a policy
- iii. Revisit projects in the field to ascertain status for the unconfirmed project status and take geocodes
- iv. Auditing of unscreened projects on environmental, climatic and social impacts dating from 2013 to 2024
- v. Institutionalizing project pre- feasibility and feasibility in line with PIMS framework
- vi. Institutionalizing proper record keeping and branding of projects to capture project timelines
- vii. Revisiting the affected projects especially the stalled with the project managers for review to understand factors behind the stalling and chart appropriate interventions

3.4.2 Implementation plan For the Recommendations

S/No	Issue	Recommendation	Responsible persons	Timeline	Resource required
1.	Limited resources training of field data collectors	Re tooling of the data collection assistants	Programme coordinator	May 2026	Funds
2.	High number of stalled projects still exist long after the expected project implementation timelines	Revisiting the affected projects with the project managers for review and chart appropriate interventions	Project Coordinator and relevant Accounting Officer	April 2024 to June 2026	Vehicles
3.	Lack of project details including	Increase effort to retrieve information from secondary	Project Coordinator and relevant	June 2026	-

APPENDICES

Appendix 1: County Stock Taking WorkPlan

S/No.	Details/ activities	planned	Responsible	Timeline	Remarks
1.	Development of stocktake guidelines	of	COG/State department	December 2024	Guideline Drafting workshop – 1 st to 7 th December 2024 <ul style="list-style-type: none"> • Justus Emukule • Ambrose Makokha • Humphrey Situma Validation workshop Naivasha - 2025 <ul style="list-style-type: none"> • James W Wafula
2.	Sensitisation of Economists on guidelines	of	Director Economic Planning	March 2025	Done. March 2025
3.	Issuance of stocktake circular		Chief planning		Departmental records compilation – Done March/April/May 2025
4.	Reconciliation records: <ul style="list-style-type: none"> • Economic planning • Departments • Monitoring and Evaluation • SPCU • Supply Chain Management 	of	KDSP Coordinator/Direct or Economic Planning	II May 2025	Elegant Hotel - 13 th to 15 th May 2025
5.	Generation of: <ul style="list-style-type: none"> • Stock take template • Stock take work plan 	take	KDSP Coordinator/Direct or Economic Planning	II May 2025	Done in May / June 2025
6.	Stock Take Exercise <ul style="list-style-type: none"> • Briefing of Ward administrators – 24th to 27th June • Field exercise - 30th June to 15th July 2025 • Submission of stock take reports 15th July 2025 		KDSP Coordinator/Direct or Economic Planning	II June/July/ August 2025	Exercise was carried out within the stipulated time in spite of the challenge of vastness of the county and limited resources.