

## **INVITATION TO TENDER**

**PROCURING ENTITY: COUNTY GOVERNMENT OF BUNGOMA  
P.O. BOX 437 – 50200 BUNGOMA**

**1.TENDER NAME AND DESCRIPTION:** REQUEST FOR PROPOSAL(RFP) FOR PROVISION OF CONSULTANCY SERVICES FOR REVIEW AND HARMONIZATION OF THE BUNGOMA COUNTY WATER POLICY, 2024 AND COUNTY DRILLING RIG POLICY

COUNTY GOVERNMENT OF BUNGOMA through the Ministry of Water and Natural Resources invites sealed tender for **above tender**.

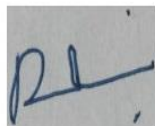
1. Tendering will be conducted under Open National Tender method using a standardized tender document. Tendering is **OPEN** as specified in the invitation.
2. Qualified and interested tenderers may obtain further information and inspect the Tender Documents at Supply Chain Management Office located behind H.E the Governor 's office County Government of Bungoma for assistance during official working hours. (Monday-Friday 8:00am-5:00Pm).
3. Interested eligible candidates may download a complete set of tender document with evaluation criteria from the County Government of Bungoma website [www.bungoma.go.ke](http://www.bungoma.go.ke) and/or Public Procurement Information portal: <http://www.tenders.go.ke> using the unique tender number indicated in the tender advert
4. Complete tender document must be submitted through ifmis platform as per requirement in the tender document so as to be received on or before **wednesday, 20<sup>th</sup> may, 2026 At 11.00 A.M Local Time**
5. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
6. Bidders who may experience challenges in accessing their tenders from the County Government of Bungoma website; [www.bungoma.go.ke](http://www.bungoma.go.ke) or from

the Public Procurement Information Portal <http://www.tenders.go.ke> should contact the Supply Chain Management Office during normal working hours from 8:00 A.M-5:00 P.M

7. Prices quoted should be inclusive of all taxes and must be in Kenya shillings and shall remain valid for a period of **120 days** from the closing date.
8. Mandatory requirements

1	Certificate of Incorporation/Registration or equivalent registration document.
2	Valid KRA Tax Compliance Certificate or Tax Exemption Certificate.
3	Valid Single Business Permit from any County Government or evidence of lawful business operation.
4	Current CR12/official ownership disclosure for limited companies, issued within the last twelve (12) months, together with certified copies of directors' IDs/passports where applicable.
5	Beneficial ownership disclosure or commitment to submit beneficial ownership information upon notification of intention to award.
6	Duly filled, signed and stamped Technical Proposal Submission Form (TECH-1).
7	Duly filled, signed and stamped Certificate of Independent Proposal Determination.
8	Duly filled, signed and stamped Self-Declaration that the tenderer is not debarred; <b>FORM SD 1</b>
9	Duly filled, signed and stamped Self-Declaration that the tenderer will not engage in corrupt or fraudulent practice; <b>FORM SD 2</b>
10	Duly filled, signed and stamped Declaration and Commitment to the Code of Ethics.
11	Duly filled, signed and stamped Tender-Securing Declaration Form.
12	Power of Attorney or written authority authorizing the signatory to bind the tenderer
13	Full Technical Proposal without financial information.
14	Separate Financial Proposal including FIN-1, FIN-2, FIN-3A and FIN-4.
15	Proposal paginated/serialized and all uploaded documents legible.

**MANUAL SUBMISSIONS** will not be accepted. All tenders must be submitted through the IFMIS platform.



**REUBEN WAMBWA**

**CHIEF OFFICER DEPARTMENT OF WATER AND NATURAL RESOURCES**

